



134 Main Street, (Inside First Congregational Church), North Adams, MA 01247
www.berkshirefoodproject.org

VOLUNTEER APPLICATION

General Information

Name: _____

Address: _____

Home Phone: _____

Cell Phone: _____

E-mail: _____

Emergency Contact: Name: _____

Phone Number: _____

Do you have any relevant certification (ServSafe, CPR, Allergan Awareness...)? If so, which?

Availability

When are you available for volunteer assignments?

__:__ to __:__ Monday __:__ to __:__ Thursday

__:__ to __:__ Tuesday __:__ to __:__ Friday

__:__ to __:__ Wednesday

Interests

In which areas are you best suited to volunteer?

- | | |
|--|---|
| <input type="checkbox"/> Volunteer Leadership | <input type="checkbox"/> Picking Up Donations at Local Stores/Farms |
| <input type="checkbox"/> Food Preparation – Vegetables | <input type="checkbox"/> Food Preparation – Meat |
| <input type="checkbox"/> Cooking | <input type="checkbox"/> Dishwashing |
| <input type="checkbox"/> Lunch Clean Up | <input type="checkbox"/> Heavy Duty Cleaning (mopping, trash) |
| <input type="checkbox"/> Organizing | <input type="checkbox"/> Handyman |
| <input type="checkbox"/> Inventory | <input type="checkbox"/> Socialization with Diners |

Volunteer Code of Conduct

- BFP Volunteers must respect the authority and direction of all Berkshire Food Project Staff.
- BFP Volunteers must be respectful and treat everyone with dignity courtesy.
- BFP Volunteers may not smoke tobacco products of any kind on the property of the First Congregational Church.
- BFP Volunteers may not use, possess or be under the influence of drugs or alcohol at any time while on the property of the First Congregational Church.
- BFP Volunteers may not volunteer when experiencing vomiting, fever or diarrhea.
Call Out!
- BFP Volunteers may not wear tank tops or low cut tops, short shorts, open toed shoes or excessive jewelry.
- BFP Volunteers may not wear perfume or scented personal care products while volunteering.
- BFP Volunteers must wear a provided, clean apron at all times they are volunteering.
- Aprons must be changed whenever soiled and must be laundered after any use.
- BFP Volunteers are responsible for maintaining the confidentiality of any information they learn while volunteering.
- BFP Volunteers have access to the same food resources that are provided to any others but they do not have any special access to any resources.
- BFP Volunteers are required to sign in upon arrival and sign out when leaving.

Tracking Your Hours

Do you need to track your volunteer hours for another organization or program?

Yes No

If so, what is the number of hours you are hoping to achieve? _____

By what date do you need to achieve this number of hours? _____

Ending Your Involvement

Volunteers can cease volunteering at any time. If you have a regular shift, however, we do ask for at least one week notice.

Volunteers can be dismissed at any time if the BFP Kitchen Manager or Executive Director determines they have not followed the Code of Conduct.

Volunteer Signature

Date
